



ABN 13 117 403 648

Email: chair@sca.org.au or secretary@sca.org.au

Meeting held on: 13th July 2026 7:00pm AEST

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Health and Safety Officer vs Chirurgeon – Takes role out of game and would be under the Board, deals with mundane things such as medical conditions, real names, laws around food safety and safe work practices for putting up larger marquees etc.

Bullying and Harassment Policy - Simon has had a look over it

NOTE: other actions arising are listed in position reports

3 In camera

REDACTED

4 Speaking as a Board Member/Environmental Scanning

Nothing of note

5 Chair's report

Firstly, I am very grateful to Isabella Miller, our Kingdom Social Media Officer, who has started publicising our new Social Media Policy. I looked up my records, and it was one year ago that I first communicated with Isabella about updating our policy in line with our brand new Children's policy. She was very new to the job and took up the challenge and ran with it.

Regarding our search for a Youth Authorisation Officer, we have had one formal application from Jeff Nicholson (Sorle McNiccol), and one "sorta kinda" from Ryan Hanwright (Gavril). Ryan has only said that after talking to his wife he would be open to doing the job. I have been messaging with Rebecca Garnsey (Thalia Brasse) and she is of the opinion that both gentles would be good for the job, and we could offer it to Jeff, and ask Ryan to be his deputy. I am happy to offer this option to the Board and request a vote so the position can be filled as soon as possible. I will note that Rebecca has been communicating with both Ryan and Jeff and has explained the role. We have advertised the role twice in Pegasus, Announce and Facebook, and I have been beating the bushes following up on recommendations.

MOTION: To appoint Jeff McNiccol as YAO and Ryan Hanwright as Deputy

Moved: Catherine Seconded: Rhys

5 ayes, 1 nay. No abstains. **Motion passed.**

Chair to contact Jeff and Ryan about appointments

The Operating Agreement between SCA Ltd and SCANZ is currently under revision. I sent a few notes to Kerry McSaveney, (Angel) and she has set up a Google Document which is currently being edited. Nicole has made some first rate suggestions. If you would like to comment, perhaps Nicole can make it easily accessible to all of us.

Secretary to send Google doc link to whole Board

6 Kingdom Seneschal's report

REDACTED

Mordenvale mediation sessions on Zoom, seems to be going okay and progress is being made slowly. All parties are happy with progress.

Simon Miller has half of investigation into YF incident at Baronial Investiture and needs more details. KS is certain we have a case that he is harassing us and that he doesn't have a legal leg to stand on. Simon Miller to contact Ray Gleeson (previous KS) about what he has for records, will also contact Cary Lenehan (current YF Seneschal), Rob MacDonald (previous YF Seneschal) and Simon Gerrard (SCA name: Simon Mallory) for their version of events on these ongoing incidents.

Simon to continue collecting evidence and reach out to Simon Gerrard

Contacted by Debbie Williamson-Gleich about attending Abbey Festival with husband as their 'carer' to help with set up/transport. Was told by B&B and others that attending is not covered by our Companion card Policy. KS concerned about why are they so set on attending when not doing public facing stuff at demo? KS also wonders if they get free entry if they say they are part of Riverhaven? Board has decided they can go as member of public, but we can't extend duty of care/liability if we know there is a condition that may be detrimental to themselves or the other members present.

Secretary to send Companion card Policy to Debbie along with longer explanation from Board of our duty of care to members

7 Secretary's report

Correspondence Report –

Glynnis Hollingdale in QLD contacted me about a broken link on the Board website regarding our Insurance FAQ PDF. I have fixed the link, and it is now working as intended.

Eva Campbell contacted us regarding the Highland Festival in Penrith, information was forwarded on to Rowany Seneschal to discuss at a local level for attendance.

Updated ATO contact details (address was still set as Nico's from when he was BoD secretary!) added new agent (Rebecca Garney) and upped Rhys' Admin privileges in the ATO site.

Have also found a good online free NFP space that we already had an account with that we haven't been using since Obbi was on the Board (2013/4 ish?) that would give us a FREE large/business level Dropbox account as well as a few other benefits at no cost (called ConnectUp). I have regained access to the account and will be looking into it more this coming week.

Secretary to follow up with ConnectUp

8 Treasurer's report

As at 17 Jul 2026, there was \$13,263 in the Corporate account and \$4,894 in the Credit Card. There was \$9,423 in the PayPal account.

Notable payments recently:

- * \$1062 server costs
- * \$2648 for associations liability insurance
- * \$783 for Registrar costs

In consultation with the Exchequer, I declined to accept the Viridity accountants' proposed cost increase. As a result, we have to do that work ourselves, or transition to a cheaper provider. Rebecca Garnsey has agreed to take it on for free in the short term and will address some of the outstanding issues that make it more difficult. We will keep the same Auditor for the next year, but they are getting pretty pricey too so we might look at alternatives next year – to be fair, they did find the big mistake by the accountants, so they earned their money last year.

On June 23rd, I sent out some notes on our corporate budget. My report was that it's tight, but without accounting fees we're OK for now. We were going to give Kingdom \$10K a year, but Nico tells me they don't need it at the moment. Expect to increase the membership fees in a year's time (\$60 instead of \$45?).

I have refreshed the Financial Policy and sent it to Rebecca for comment. I have recommended some changes on how we handle assets, which has long been discussed by the Board without

Treasurer to look into how much fees need to increase and when

satisfactory resolution – I believe I have a good formula, but want Rebecca to comment first.

On the Information Management Policy, I'm reluctant to proceed without more Board engagement. Maybe we could make it a topic for discussion in a month that is reasonably quiet – i.e. not this one. For instance, I'm advocating a standardised structure for Dropbox, and all forms kept in a single place then archived consistently – do we want to do that?

Board to provide feedback on policy to Rhys

I've asked to add Risk as an agenda item, as our insurance is contingent on having a good process. We need to create a Risk Management Framework.

Okewaite Asset – ride on lawnmower (over \$3k) from FAT funds, need approval from Board but Rhys needs motion to up the limit to \$5k without need of Board approval. Talking to mower companies to get reconditioned one second-hand with warranty attached. Mower used several times a year (~8 times a year or slightly more). Stronger Kingdom fund and Polit have also been approached to get funds for other projects on site such as a BBQ.

MOTION: Approve Okewaite to buy ride on lawnmower as an asset for up to \$4,000 using FAT and local funds for purchase.

Treasurer to send decision to Okewaite

Moved: Rhys Seconded: Catherine.

All for, none against, one abstain. **Motion passed.**

9 General Business

10 Motions out of Session

Next Meeting:

Tuesday 7.30pm AEST August 18th, 2026 (Australian Eastern Standard Time)
(to be updated according to Doodle poll results)

Meeting Close

7:58pm

Actions to be completed	
All:	Look at generating policy similar to SCANZ around Warranted Officers and how, when and who warrants them, scope of roles, etc. Health and Safety Officer vs Chirurgeon – to be more inline with SCANZ and take it out of game and into mundane realm. Need someone to take it on Board to provide feedback on Info management policy to Rhys
Chair:	Send email To appoint Jeff McNiccol as Youth Authorisation Officer and Ryan Hanwright as their Deputy
Secretary:	Registrar FAQ section to have name change question/solution added Email Crux with our concerns RE: what they have sent us in previous email. May need assistance from others? Secretary to write letter to KEM Secretary to send Companion card Policy to Debbie along with longer explanation from Board of our duty of care to members Secretary to follow up with ConnectUp about free Dropbox upgrade
Treasurer:	Information Management and Financial Policies are ongoing Look into amount to increase membership fees in the next 12-18 months Contact Okewaite about decision on ride-on mower
Kingdom seneschal:	Continue advertising for Kingdom Historian Investigate if KRM was supposed to be changed over in March, Craig raised issue initially.
Other	Simon to discuss digital authorisation cards with Jeremy Gregson and Alex West Craig to continue following up siege weapons with KEM and Society Marshalate Constitution definitions need amending to add shareholder vs member

	David to contact new Lochac Cook's Guild head to go over Food Safety Policy updates Simon to continue updating Bullying and Harassment Policy, are any others willing to assist with this? Simon to continue collecting evidence from Barony officers and reach out to Simon Gerrard directly
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